

**MINE HILL BOARD OF EDUCATION  
AGENDA  
REGULAR MEETING  
May 11, 2020**

**1. Call to Order**

**2. Statement of Compliance**

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 11, 2020 and the Randolph Reporter on January 16, 2019 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

**3. Roll Call**

Katie Bartnick		Diane Morris	
Karen Bruseo		Srinivasa Rajagopal	
Peter Bruseo		Jennifer Waters	

**4. Executive Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m. the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) *A matter rendered confidential by federal or state law*
- 2) *A matter in which release of information would impair the right to receive government funds*
- 3) *Material the disclosure of which constitutes and unwarranted invasion of individual privacy*
- 4) *A collective bargaining agreement and/or negotiations related to it*
- 5) *A matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *Protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *Specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *Deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***Note: This closed session will include items in category(s) \_\_\_\_\_. It may be adjourned while business is conducted in public then reconvened after public business has been completed.***

**5. Regular Session - \_\_\_\_\_ p.m.**

**6. Flag Salute**

**7. Mission and Vision**

**Vision**

*We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.*

## Mission

*Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.*

### 8. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **April 27, 2020**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **April 27, 2020**.

Motion of: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

### 9. Correspondence

### 10. Superintendent's Report

### 11. Presentations / Report

- Virtual Learning Presentation – Miss Cicchino and Mr. Suarez
- Strategic Plan Presentation – Patrick Fennel

### 12. Business Administrator's Report

### 13. Public Discussion

### 14. FINANCE *Srinivasa Rajagopal, Karen Bruseo, Diane Morris*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **Joint Transportation Agreement** with Rockaway Township BOE for Transportation Services for field trips for the 2020-2021 school year.
- b. RESOLVED, that the Board of Education hereby ratifies the **Memorandum of Agreement with the Mine Hill Teachers Association**, dated April 16, 2020, for the contract period July 1, 2020 through June 30, 2023, including related mutually adopted salary guides, which was previously ratified by the Association and which is on file in the office of the School Business Administrator/Board Secretary; and be it

FURTHER RESOLVED, that the Board authorizes its Board President to execute an appropriate successor collective negotiations agreement upon approval of the form of same by the Board's Labor Counsel.

- c. WHEREAS, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the **Local Efficiency Achievement Program (LEAP)**; and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS, the Roxbury Township Board of Education and the Mine Hill Board of Education propose to enter into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of this shared services agreement is to improve and expand our shared services, which will benefit the residents of all participating local units; and

WHEREAS, the Roxbury Township Board of Education has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Mine Hill Board of Education, that the Mine Hill Board of Education does hereby join with Roxbury Township Board of Education in applying for a LEAP Implementation Grant in the amount of \$250,000 to support implementation of this shared service.

Motion of: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

## 15. INSTRUCTION & CURRICULUM

*Committee of a whole, Chairperson: Frank Dugan*

## 16. PERSONNEL

*Committee of a whole*

- a. RESOLVED, that the Board of Education approves the **Business Administrator/Board Secretary Employment Contract** for **Carolina Rodriguez** for the **2020-2021 school year**, which was submitted and approved by the County Superintendent. (Available for review in the business office).
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **renewal of the full-time Administrative Staff for the 2020-2021 school year** as follows:

Employee Name	Position
Lee Nittel	Superintendent
Carolina Rodriguez	Business Administrator/Board Secretary
Adam Zygmunt	Principal
Lori Bullock	Administrative Assistant to the Principal
Lourdes Conroy	Main Office Secretary
Debra Hanley	Administrative Assistant to the Business Administrator
Zorina Munson	Secretary to the Child Study Team (F/T – 10 months)
Lisa Palmieri	School Treasurer
Angela Sabatino	Administrative Assistant to the Superintendent; Secretary to the Board Secretary

- c. RESOLVED that the Board of Education accepts the recommendation of the Superintendent and approves the **renewal of tenured certificated staff for the 2020-2021 school year** as follows:

Tenured Staff	Certification
Janice Bochicchio	Elementary School Teacher
Diana Carroll	Teacher of Preschool Through Grade 3
Susan Charlton	School Librarian, Educational Media Specialist/Gifted & Talented
Jessica Cicchino	Elementary School Teacher in Grades K-6
Susan Day	Elementary School Teacher
Michelle Eastman	Elementary School Teacher in Grades K-6, Teacher of the Handicapped
Marisa Graney	Elementary School Teacher, Teacher of Students w/Disabilities
Melissa Gusterovic	Elementary School Teacher in Grades K-6
Tabitha Hertz	Elementary School Teacher, Teacher of the Handicapped
Lansing Holman	Teacher of the Handicapped
Melissa Kenny	Elementary School Teacher
Kay Kim	Elementary School Teacher
Jennifer Ludwig	Elementary School Teacher
Ivonne Martinez	Teacher of Spanish, Teacher of English as a Second Language
Matthew Martyniuk	Elementary School Teacher with Subject Matter Preparation: Science I
Karyl Meehan	Elementary School Teacher
Margaret Nunnermacker	Elementary School Teacher, Teacher of the Handicapped
Lyndsee Olivo	Elementary School Teacher
Beth Ondish	Elementary School Teacher, Teacher of the Handicapped
Cindy Pyrzynski	Teacher of Physical Education
Dorothy Quinn	Elementary School Teacher
Mark Richardson	Teacher of Music
Lauren Snarski	School Counselor
Theresa Steele	Elementary School Teacher with Subject Matter Preparation: Mathematics
Jeffrey Steidl	Teacher of Health and Physical Education
Robby Suarez	Elementary School Teacher in Grades K-6
Noreen Vetter	School Nurse
Danielle Wilson	Elementary School Teacher with Subject Matter Preparation: Mathematics, Teacher of S.S.

Motion of: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

## 17. POLICY, OPERATIONS & PUBLIC RELATIONS

*Committee of a whole; Chairperson: Frank Dugan*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2020-2022 Mine Hill Strategic Plan** facilitated by Empowerment Solutions.  
(See attached)

Motion of: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

## 18. BUILDING & GROUNDS

*Jennifer Waters, Srinivasa Rajagopal, Pete Bruseo*

## 19. Presidents Report

## 20. Dover Report

*Katie Bartnick, Diane Morris, Karen Bruseo*

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*"We envision all learners maximizing their potential to be innovators, global thinkers and lifelong learners."*

**21. MHEF Report**

*Katie Bartnick, Jennifer Waters*

**22. Liaison to the Mine Hill Township Report**

*Karen Bruseo, Jennifer Waters*

**23. Community Committee Report**

*Katie Bartnick, Karen Bruseo, Diane Morris*

**24. Old Business**

**25. New Business**

- Accept resignation of Frank Dugan, Board Member.
- WHEREAS, **Frank Dugan has resigned** from her 3-year term board position with 2 years 7 months remaining in his term;

WHEREAS, the Board of Education has accepted his resignation;

RESOLVED, that the Board of Education authorizes the Board Secretary to advertise in the official legal paper and on the website that a vacancy in the 1<sup>st</sup> year of a 3 year term, position exists and the Board is seeking letter(s) of interest from candidates to fill the vacancy and/or nominations from board members. All letters of interest and nominations are due in the board office, to the board secretary by June 25, 2020 3:00 p.m.

Motion of: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

**26. Public Discussion**

**27. Executive Session**

**28. Return to Public Session - \_\_\_\_\_p.m.**

**29. Adjournment**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the board adjourns the meeting at \_\_\_\_\_p.m.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Diane Morris	Srinivasa Rajagopal	Jennifer Waters